

**CHUO CHA USIMAMIZI WA FEDHA**  
**THE INSTITUTE OF FINANCE MANAGEMENT**  
**(ESTABLISHED UNDER THE ACT No. 3 OF 1972)**



SHAABAN ROBERT STREET  
P. O . BOX 3918,  
TEL: 2112931 - 4; 2114817  
FAX: 2112935  
principal@africaonline.co.tz  
DAR ES SALAAM,  
TANZANIA.

**INTERNETWORKING DESIGN, LAN WAN ADMINISTRATION COURSE**

<b>MODE OF DELIVERY</b>	Through practical knowledge (Using CISCO TOOLS).
<b>FEE</b>	All university/college students: TZS 150,000/= Employee in IT field/Others::TZS 300,000/=
<b>VENUE</b>	IFM Computer Lab 6
<b>DATE</b>	13 <sup>th</sup> February 2012-03 <sup>rd</sup> March 2012
<b>TIME</b>	05:00 PM-08:00PM
<b>CERTIFICATION</b>	A Certificate of the Institute of Finance Management will be offered upon Successful completion of the course
<b>APPLICATION FORM</b>	Collect application forms at IFM 4 <sup>th</sup> floor room 401 or 402, then pay your fee immediately through the Institute Bank Account ,CRDB Bank PPF Tower A/C NO:01J1042984102 Also you can download through our website.
<b>CONTACTS</b>	Phone: 2112931 - 4; 2114817 OR 0713-376533, 0715-866288, 0715-031490

**COURSE COVERAGE**

NETWORKING MANAGEMENT	WINDOWS ADMINISTRATION
1) Introduction to Internetworking	1) Introduction to Windows Server 2003
2) TCP/IP Model	2) User Management
3) Ethernet Technology	3) DNS configuration
4) Routing Basics	4) DHCP Configuration
5) Routing Protocols	5) Backup Recovery
6) Understanding LAN & Switching	6) Active Directory Configuration
7) Access Control List	
8) VLAN Configuration and Management	
9) WAN Technologies	
10) NAT & DHCP Configuration	

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**COMPUTER MAINTANANCE & REPAIR COURSE**

<b>MODE OF DELIVERY</b>	Through practical knowledge
<b>FEE</b>	All university/college students: TZS 100,000/= Employee in IT field/Others::TZS 200,000/=
<b>VENUE</b>	IFM Computer Lab 8
<b>DATE</b>	13 <sup>th</sup> February 2012-03 <sup>rd</sup> March 2012
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<b>COURSE COVERAGE</b>	<ol style="list-style-type: none"> <li>11) Introduction to Computer</li> <li>12) Operating Systems Installation (Windows &amp;Linux)</li> <li>13) Computer System Components</li> <li>14) Computer System Trouble Shooting</li> <li>15) Networking Basics</li> <li>16) Third Part Software Fundamentals</li> <li>17) Virtual Private Network (VPN) configuration</li> <li>18) Third part peripherals (like Printers, Scanner etc) automation</li> </ol>

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**COMPUTER APPLICATION WITH OFFICE AUTOMATION COURSE**

<b>MODE OF DELIVERY</b>	Through practical knowledge.
<b>FEE</b>	All university/college students: TZS 100,000/= Employee in IT field/Others::TZS 200,000/=
<b>VENUE</b>	IFM Computer Lab 7
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<b>COURSE COVERAGE</b>	<ul style="list-style-type: none"> <li>19) Introduction to Computer</li> <li>20) Internet Browsing</li> <li>21) Microsoft Word</li> <li>22) Microsoft Excel</li> <li>23) Microsoft PowerPoint</li> <li>24) Microsoft Outlook</li> <li>25) Third part peripherals (like Printers, Scanner etc) automation</li> </ul>