

**THE INSTITUTE OF FINANCE MANAGEMENT
OFFICE OF THE DEPUTY RECTOR –ACADEMICS, RESEARCH AND
CONSULTANCY.**



43RD GRADUATION CEREMONY

All candidates who successfully completed their studies and qualify for the awards of Certificates, Diplomas and Degrees of the Institute of Finance Management for the 2016/2017 academic year are hereby informed that the **43RD GRADUATION CEREMONY** for the conferment of these awards will be held at The Aga Khan Diamond Jubilee Hall (Upanga) on **FRIDAY 24TH NOVEMBER 2017** at 13.00 hrs. The Minister for Finance and Planning will be the Guest of Honour.

Those who wish to participate in the aforesaid ceremony are hereby requested to observe the following:

1. Confirm the presence and correctness of their names in the Institute's website (www.ifm.ac.tz)
2. Confirm their participation in the Graduation Ceremony through online confirmation portal through student information system (SIS) at www.ifm.ac.tz. Online confirmation will start on 3rd November 2017 and will close/end on 8th November 2017.
3. Only those who will confirm their participation **online in the SIS** will be considered for participation and hiring graduation gowns.

4. By confirming your participation through SIS, automatically your caution money (Tsh. 50,000/=) will be used to cover costs for hiring graduation gown. Graduation gowns will be issued as follows.
 - Faculty of Accounting Banking and Finance - 13/11/2017 - 15/11/2017, from 1400 hours to 1700 hours.
 - Faculty of Computing , Information Systems and Mathematics - 16/11/2017 – 17/11/2017 from 1400 hours to 1700 hours
 - Faculty of Economics and Management Science and Faculty of Insurance and Social Protection -20/11/2017-22/11/2017 from 1400 hours to 1700 hours.

5. The hired graduation gown should be returned from 25th November to 1st December 2017. Any gown that will not be returned on time will attract a penalty of Tzs. 10,000 per day for the period of delay.

6. A Rehearsal will be held at The Aga Khan Diamond Jubilee Hall on November 24, 2017 from 0900 hours to 1100 hours. Those who will not participate in the rehearsal will not be allowed to participate in the graduation ceremony and will graduate in absentia. No refund will be given for graduand who will graduate in absentia due to failure to attend rehearsal.

7. Graduands are reminded that they will be responsible for meeting the expenses for their travel, lodging, meals and other incidentals.

Issued by
**OFFICE OF THE DEPUTY RECTOR FOR ACADEMIC, RESEARCH AND
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